

Bursledon Brickworks Industrial Museum

Exhibitor Booking Terms and Conditions

For reasons of safety all exhibitors will now use our Main Entrance, in Swanwick Lane, Swanwick, Southampton SO31 7HB. Please arrive between 9.00am and 10.30am, then drive down our road from the main entrance, to the yard and you will be advised where to unload and then park. Visitors come in from 11.00am until 4.00pm.

Exhibitors Holding Stalls Within the Building

Each exhibitor will be provided with a table measuring 6ft by 2ft 6ins approx. - this will constitute your footprint. Because our tables are now of a uniform size they take up more floor area than previously and regretfully we are unable to accommodate extra personal furniture or carousals, unless they are displayed on the table provided. In the past there have been complaints when exhibitors have encroached upon their neighbour's footprint. We also have health and safety concerns and gangways between our tables should be kept clear at all times to facilitate easy emergency evacuation should this become necessary.

Public Liability Insurance – The Museum will need a copy of your current Public Liability Insurance. We can only accept small, hobby craft sellers without insurance.

The Yard and Outside Areas

For exhibitors situated outside on our grassed or tarmac areas using their own equipment selling goods, the charge will be as agreed with the event organisers in advance. Exhibitors who are demonstrating a skill or craft and charitable organisations will not be charged.

Vehicles, Motorbikes and Heavy Machinery Movements

Please note that we have a 4mph speed limit in every area on site for all vehicles. Great care should be taken where there are pedestrians walking on our roads and pathways. Please also note that for Events displaying vehicles in our yard and roadway, that once the vehicle is parked, for safety reasons no vehicles should be moved or leave the site from 11am until 4pm. Exceptions may be allowed on occasion. Giving visitors (whether they are family, or friends of visitors) rides is not allowed unless permission has first been agreed with the organisers of the event.

Responsible Person

The Museum has a minimum age limit for unaccompanied young people of 16 years old. As a consequence, please do not leave young people in charge of exhibits without adult supervision.

Uneven Floors and Pathways

Please note that Bursledon Brickworks is an old industrial site with uneven floors and pathways throughout.

The Bursledon Brickworks Industrial Museum Event Day Organisers thank you for your time in reading this document and your continuing support.